



Newtown Township Policy

Title: Prohibiting Smoking and Tobacco Use in Township Facilities Policy

Policy: 2015-04	Replaces: New Policy	Issue Date: April 14, 2015
Section: FACILITY	Distribution: ALL EMPLOYEES	Effective Date: April 15, 2015
Chapter: TBD	Issued By: Board of Supervisors	Review Date: April of 2017

Purpose:

The purpose of this policy is to give Staff, Volunteers and Elected Officials using Township Facilities guidance in maintaining the facilities for all users.

The Township believes that all facilities owned by the Township should be maintained and cared for in a way that would allow the facility to be used by any person designated by the Board of Supervisors, or Staff members designated to do so.

Definitions:

Township Owned Facility – any facility which the Township holds title, leases, rents or insures.

Tobacco use – includes but is not limited to smoking and chewing.

Policy:

Any individual using or working in a Township facility shall not use tobacco in any form while in the Township facility nor allow anyone in the facility to use tobacco.

This includes but is not limited to buildings, garages, sheds, structure etc., unless the structure is designated a smoking area.

The Township will provide a Smoking/Tobacco use area at the Township's main office location.

Procedures:

All tobacco use must be eliminated before entering a Township facility.