



# TOWNSHIP OF NEWTOWN

## APPLICATION FOR PERMIT REGULATING GRADING, DRAINAGE, SOIL EROSION & SEDIMENTATION CONTROL

Date Received: \_\_\_\_\_ Number: **ES-**\_\_\_\_\_

Permit: \_\_\_\_\_ Escrow Number: \_\_\_\_\_

Type (Storm Water Management System Proposed)  None  Standard  Modified

### Applicant/Owner:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Email: \_\_\_\_\_

### Contractor/Engineer/Architect:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Location of Property: \_\_\_\_\_ Lot Area: \_\_\_\_\_

Area of Watershed: \_\_\_\_\_ Prop. Disturbance: \_\_\_\_\_ Prop. Imp. Surface: \_\_\_\_\_

**Narrative (Describe Project)**

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Building Permit Required  Yes  No

Issue Date: \_\_\_\_\_

Fee: \_\_\_\_\_

Escrow Amount: \_\_\_\_\_

Twp Engineer : \_\_\_\_\_

## E&S Worksheet

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1. How is the land to be changed? \_\_\_\_\_
2. What is the area and extent of various existing ground covers? \_\_\_\_\_
3. What is the area and extent to which these ground covers will be disturbed and changed? \_\_\_\_\_
4. How long a time and during what season will the ground cover be disturbed? \_\_\_\_\_
5. What temporary ground cover will be provided? \_\_\_\_\_
6. What temporary ground cover and vegetation will be established? \_\_\_\_\_
7. What measures will be taken to ensure permanent ground cover will be established to full growth? \_\_\_\_\_
8. How large is the upper water shed area that drains through the site? \_\_\_\_\_
9. What is the average slope of the upper water shed? \_\_\_\_\_
10. What temporary measures will be taken to divert run-off from entering the disturbed area? \_\_\_\_\_
11. What permanent measures will be taken to divert water from the finished work? \_\_\_\_\_
12. How is the water run-off being discharged from the site now? \_\_\_\_\_
13. What temporary measures will be taken to prevent siltation leaving the disturbed area? \_\_\_\_\_
14. How will water be discharged from the site after completion of the work? \_\_\_\_\_
15. What permanent measures will be installed to eliminate any increase in run-off from impermeable areas? \_\_\_\_\_
16. What is the estimated total cost of soil erosion and sediment control measures to be undertaken? \_\_\_\_\_

### **PLANS, REQUIREMENTS FOR SUBMITTAL AND REVIEW OF APPLICATIONS:**

**All applications are to be submitted to the Building, Planning and Code Enforcement Dept. (BP&CE) for transmittal to the Township Engineer after fees and escrows are received, including:**

- **Three (3) Sets of Drawings and calculations for processing.**
- **Finished slopes may not exceed 2:1 unless approved by the township.**
- **All plans, calculations and specifications shall conform to Chapter 138 of the Township Code of Ordinances.**
- **The township engineer must be notified prior to commencement of any work under this permit or any earth disturbance.**

**NEWTOWN TOWNSHIP** (revised: March 2, 2017)

**REIMBURSEMENT AGREEMENT FOR PROFESSIONAL SERVICES:**

**ACCOUNT NUMBER:** \_\_\_\_\_  
(To be completed by Newtown Township)

The Township Engineer, Solicitor and other professionals review applications in connection with erosion control and subdivision and land development. The professional fees are chargeable to the applicant/developer under the Municipalities Planning Code (MPC) Section 503 including but not limited to, plan reviews, meetings, applications requirements, draft agreements and consultations and for subsequent inspections of site or subdivision improvements made by the applicant/developer. Bills for professional fees will be invoiced to applicants/developer at the prevailing rate. Bills will not be charges against the original deposited amount unless payment is refused. **A onetime \$100.00 administrative charge will be added to all invoices processed under this agreement.**

Before any application can be considered and before any contact with our professionals, the applicant/developer must sign this notice acknowledging that the applicant/developer is aware of the costs to be paid by him/her and by making an escrow deposit as indicated below:

- A. Professional Costs related to Land Development: Professional Escrow Deposits will be in conformance with funds as required under Section 145: Fees of the Newtown Township General code. These deposits may be adjusted based on the scale and complexity of projects as recommended by the applicable township consultants.
- B. In the event the deposit is insufficient to cover the review costs incurred, the applicant/developer, shall immediately, upon receipt of written notice from the Township or its agents, deposits sums with the Township necessary to replenish the account to its original balance. The Township will use its best efforts to advise the applicant/developer of the impending likelihood that their costs have exceeded the required escrow account sums as described above. If the invoiced amount is not received within fifteen (15) days of payment request , all professional reviews will be suspended until the invoiced amount due is received, and the relevant review periods under the MPC, including periods related to ‘deemed approval’ shall be suspended/rolled until such times as the escrow is received..
- C. If the applicant/developer refuses to pay invoiced amounts, the original escrow amount will be reduced by the amount of the invoice and all professional reviews will be suspended.
- D. Upon completion of the proposed development and/or upon completion of the Township’s review of the developer/applicants plan or proposal, all unused portions of the deposit as described above shall be returned to the applicant upon written request to the Township Manager.
- E. Final project approval by Newtown Township will be withheld until all unpaid engineering services/inspection bills are paid.

I have read and understand this agreement and I am aware of the procedures that will be followed and the costs that I am required to deposit with Newtown Township.

**Applicant/Developer:** \_\_\_\_\_ **Project Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Email Address:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## **What you need to know when applying for a Building Permit**

1. Any earth disturbance associated with your construction project requires you to obtain a Soil Erosion Permit in accordance with Chapter 138.
2. Depending on the extent of disturbance and/or new/replacement impervious cover (i.e. concrete or asphalt paving, roof area, hardscaping, etc.) you may need to provide for Stormwater Management in accordance with Chapter 143 as follows:

New/replacement Impervious Cover under 500 square feet – Voluntary compliance

New/replacement Impervious Cover between 500 – 1,000 square feet - Simplified Approach (Appendix B)

New/replacement Impervious Cover over 1,000 square feet – Full Stormwater measures

Only disturbance greater than 5,000 square feet – Peak Rate Control and Water Quality

Only disturbance greater than 1 acre – Full Stormwater measures and NPDES permit

3. The above figures are cumulative since the adoption of the Stormwater Ordinance in 2005. If you have completed a project under the threshold and are now proposing a new project, the coverages will be added together and the requirements met for the total square footage.
4. If your project allows for the use of the Simplified Approach, you will be required to execute and record the “Stormwater Best Management Practices (BMP) Operations, Maintenance, and Inspection Agreement” contained in Chapter 143, Appendix B.
5. If your project requires Full Stormwater measures, you will be required to execute and record the “Stormwater Best Management Practices (BMP) Operations, Maintenance, and Inspection Agreement” contained in Chapter 143, Appendix I. You will also be required to pay a fee to cover the cost of inspections by the Township over a 10-year period (amount to be determined based on the complexity and the BMP’s constructed and conveyed during the permit review process. The fee is required to be submitted before issuance of the permit).

All Chapters referenced above are contained in the Newtown Township Codified Ordinance available on the Township’s website ([www.newtowntownship.org](http://www.newtowntownship.org)) under the Codes and Permits tab.